




The Drama Club

Terms and Conditions

By enrolling your child at The Drama Club, you accept these terms and conditions and sign your agreement to them as an ongoing agreement between you and The Drama Club.

The Agreement is made between the parent/guardian of each enrolled student by a Parent and The Drama Club and is valid at all times whilst the Student is enrolled on any Drama Club activity and until such time as written notice is given in accordance with these Terms & Conditions.

1	INTRODUCTION
1.1	These Terms & Conditions apply to all The Drama Club, Courses, Holiday Workshops, Workshops and any additional products and/or services offered by The Drama Club.
1.2	For participation of a Student in The Drama Club Activities, all Parents are required to consent to these Terms & Conditions by signature or by ticking the acceptance box for these Terms & Conditions when submitting an electronic application form online. We may update these Terms & Conditions from time to time.
1.3	If you are an existing Parent of The Drama Club, these new Terms & Conditions shall supersede and extinguish all previous agreements and shall govern the contractual relationship between us. Your continued enrolment of a Student in The Drama Club Activities shall be deemed as acceptance of these Terms & Conditions and willingness to be bound by the same.
1.4	"Course" refers to termly classes run by The Drama Club during term time
1.5	"Holiday Workshop" refers to Workshops run by The Drama Club during the breaks between Terms.
1.6	"Term" refers to one normal academic term of The Drama Club during which Courses are run.
1.7	"Term Dates" refers to the dates for the relevant Term.
1.8	"Workshop" refers to a one-off course offering tuition in drama, singing and/or other performing arts related activities which will be delivered for a certain number of hours per day for a period of between one (1) and five (5) consecutive days and can run at any time throughout the year.
2	APPLICATION FOR THE DRAMA CLUB
2.1	To apply for a place, the Parent must agree to these Terms & Conditions and submit an enrolment form online or by hand.
2.2	Each Student's place is allocated on a 'first come, first served' basis. Applications must be accompanied by the appropriate payment/transfer.
2.3	If The Drama Club is unable to accept the Student due to capacity reasons, the Student may, at the Parent's discretion, be placed on a reserve list.
2.4	Times, current term dates, fees and all relevant course details for booked Drama Club Activities will be confirmed in the Acceptance Email.
3	PAYMENTS
3.1	For a Student enrolled on either a Course or Holiday Workshop the Balance must be paid in full, subject to any alternative agreements made with the Workshop Leader, by the first day of the Term or Holiday Workshop, by one of the following methods offered: 1. Bank transfer 2. Cash (In a sealed envelope, with the students name on it.) 3. Credit/Debit card. We accept:
	
4	COURSES
4.1	Dates and times of Courses are released in advance on The Drama Club website.
4.2	Unless The Drama Club is otherwise notified in writing by you before the sixth (6th) week of the Course, a Student is automatically re-enrolled onto the Course for the following Term.
4.3	If you do not notify The Drama Club before the sixth (6th) week of the Course that you do not wish a Student to be re-enrolled onto the following Term, then you will remain liable for half of the full Term fees in respect of the next Term, regardless of attendance of the Student.
4.4	Payment is due for the next Term of Course fees before the start date of the Term, subject to any alternative payment agreements you may have with The Drama Club.

5	FREE TASTER SESSIONS
5.1	Where a new Student is attending a Course for the first time The Drama Club allows a free Taster Session. The Taster Session only applies to Courses for new Students and cannot be taken retrospectively.
6	WORKSHOPS & HOLIDAY WORKSHOPS
6.1	Dates and times of Workshops and Holiday Workshops are released in advance on The Drama Club website.
6.2	Workshops and Holiday Workshops will run when the minimum number of students is reached. We reserve the right to cancel/postpone Workshops and Holiday Workshops due to sickness or ill health.
6.3	For the avoidance of doubt, Taster Sessions do not apply to Workshops or Holiday Workshops.
6.4	If you cancel a Student's place on a Holiday Workshop or Course within seven (7) calendar days before the commencement of the Holiday Workshop or Course, you will be required to pay the full balance of the fee.
7	USE OF PERSONAL INFORMATION
7.1	The personal data (as it is defined in the Data Protection Act 2018) of a Student and/or Parent will be processed by The Drama Club
7.2	The Drama Club owns all the rights, title and interest in and to its websites, including software, text and media and its trade marks, logos and brand elements. Nothing within these Terms & Conditions affects or licences the ownership of these rights. Any intellectual property created during any Course, Workshop or Holiday Workshop is owned by The Drama Club.
8	HEALTH AND INJURIES
8.1	Students participate at their own risk and are obliged to inform The Drama Club and its staff of any existing injuries or medical condition. All application forms must have any known medical conditions stated and any changes to such information must be notified to The Drama Club immediately in writing.
8.2	Any medication left on the premises must be clearly labelled and the Student should, unless The Drama Club has agreed in writing otherwise, be able to administer it themselves.
8.3	Students must wear suitable footwear and loose clothing at all times.
8.4	If a Student is unwell or has an accident requiring emergency treatment, the Parent will be contacted via the emergency contact details provided on the enrolment form. This number must always be contactable whilst the Student is attending The Drama Club.
8.5	Parents are solely responsible for ensuring that the emergency contact details on The Drama Club records are up to date.
8.6	You acknowledge that the maximum aggregate liability of The Drama Club to a Student or Parent under these Terms & Conditions shall not exceed The Drama Club fee to which a claim relates.
8.7	The liability of The Drama Club and that of its staff is restricted to class time only and then only to gross negligence.
9	PERSONAL PROPERTY
9.1	Students are obliged to take care of their own belongings. The Drama Club can accept no liability for lost or damaged belongings.
10	GENERAL
10.1	When a student of The Drama Club is engaged in any theatre performance, mechanical media (T.V, Film, Radio), as an amateur or professional, they are required to list 'The Drama Club' first in the 'Training' or 'Experience' section of the programme/credits. If a student is cast in any theatre or mechanical media as a result of a Casting Session hosted by The Drama Club, only The Drama Club may use images/text for publicity and promotional use.
10.2	The Drama Club may, at its own discretion, refuse a Student entry to a session if it is felt that the Student's behaviour is unacceptable.
10.3	The Drama Club has a zero tolerance towards bullying, harassment, abuse or other inappropriate behaviour by students, parents or guests. Behaviour of this kind will result in expulsion and such other legal remedies as may be available.
10.4	The Drama Club reserves the right to make changes to the timetable and to the teaching staff from the advertised programme in the event of illness or other circumstances beyond our control.
10.5	Where a session has to be cancelled by The Drama Club, Workshop Leaders will give as much notice as possible. In the event of a last minute session cancellation, you will be notified by email, text message or telephone.
10.6	It is occasionally necessary to change the time and/or venue of The Drama Club session. This will only be done if absolutely necessary and The Drama Club will do its best to keep class times and locations as similar as possible.
10.7	In the event that a Student is unable to attend a Drama Club session, due to sickness, holiday or a decision by the Parent or Student not to attend, The Drama Club regrets that it is unable to refund any payment.
10.8	All Students must be collected on time after a session. The Drama Club is unable to supervise Students after a session and consistent late collection will result in additional charges.
10.9	These Terms & Conditions, together with any Fee Reminder, Acceptance Email and/or Venue Sheet, constitute the entire agreement between the parties which supersedes and extinguishes all previous agreements, promises, assurances, warranties, representations and understandings between them, whether written or oral, relating to its subject matter.
10.10	The Agreement shall be governed by, and construed in accordance with, the laws of England and Wales and any dispute, proceedings or claim shall fall within the jurisdiction of the English court.